

Profile

MCA (Data Science) student with 3 years of experience handling high-volume data and MIS reporting using SAP SuccessFactors and Excel. Skilled in SQL (MySQL/Oracle) and Python (pandas/numpy basics) for data cleaning, validation, analysis, and reporting. Seeking Data Analyst and Data Science Intern roles to support data-driven decisions.

Skills & Abilities

- **Tools & Reporting:** SAP SuccessFactors, Excel, MIS Reporting, MS Office
- **Python:** pandas, numpy, matplotlib (basics)
- **Databases:** MySQL, Oracle
- **Web (Basics):** HTML, CSS, Bootstrap, JavaScript
- **Core Analytics:** Data Cleaning, Data Validation, Descriptive Statistics, Data Visualization

Projects

Excel MIS Tracker & Reporting (HR/Operations Dataset) - Excel

- Built structured MIS trackers with category-wise and monthly summaries using Pivot Tables and formulas.
- Cleaned and standardized raw data (duplicates, missing values, formatting) to improve reporting accuracy.
- Prepared a management summary sheet highlighting trends and key performance metrics.

SQL + Python Data Analysis (Sales/HR Dataset) - SQL | Python

- Used MySQL/Oracle SQL (JOIN, GROUP BY, aggregations) to create KPI tables
- Cleaned and analyzed data in Python (pandas/numpy) and visualized basics with matplotlib
- Documented insights in a short report supported by tables and visuals.

Experience

Data Entry Operator | JetSynthesys, Pune | Aug 2022 – Aug 2025

- Managed high-volume data entry, validation, and updates using SAP SuccessFactors and Excel.
- Maintained MIS reports/trackers, performed data cleaning and error checks for reliable reporting.
- Ensured accuracy, compliance, and timely delivery through strong coordination and time management.

Education

Qualification	Specialization	Institute/University	Duration
MCA	Data Science	MIT ADT University	2025 – 2027
PGDM	IT Management	MIT School of Distance Education	2022 – 2024
B.Sc.	Life Science	Swami Ramanand Teerth Marathwada University	2019 – 2022

Certification

- **Python Data Structures** - University of Michigan
- **Statistics for Data Science with Python** - IBM
- **Introduction to Cyber Attacks** - New York University
- **Introduction to Networking and Storage** - IBM